**在ベルギー日本国大使館広報文化センターにおける文化事業実施申込書**

**Application form for the event at the**

**Japan Information and Culture Centre of the Embassy of Japan**

　　　　　 　　　　　　　　　　　　　　　　　　　　　　 Day/ Month/ Year

|  |  |  |
| --- | --- | --- |
| 1. Nature of Event (希望するイベントの種類)
 |  | □Exhibition　□Concert/Performance　□Other |
| 1. Date and Time（日時）
 |  |
| 1. Date and Time for possible Setting

(搬入希望日) |  | 　 /　 /　（　）～　 /　 /　（　）　：　～　：　 |
| 1. Period of Event

(開催希望期間)  |  | 　 /　 /　（　）～　 /　 /　（　）　：　～　： |
| 1. Clean up

（搬出希望日） |  | 　 /　 /　（　）～　 /　 /　（　）　：　～　： |
| 1. Miscellaneous

If you wish to organize an Opening reception, please fill in the day you wish.(その他：オープニング・イベントをご希望の方はご希望の日時をご記入ください) | (Equipment etc.) |  |
| 1. Title of Event　(イベントタイトル)
 |  |
| English |  |  |
| Japanese(If any) |  |  |
| 1. Details
 |  |  |
| 1. Purpose　(事業目的)
 |  |  |
| 1. Other participants’ name

(申請者以外の参加者名) |  |  |
| 1. Applicant 　(申請者)
 | Name  | □Mr.　 | □Ms. |
| Address |  |  |
| Telephone |  |  |
| Mobile |  |  |
| FAX |  |  |
| Email |  |  |
|  8. Text for Website　※ Please refer to “Cultural Event” on our website. Text may partially modified by the Embassy.　※ Please email an image file (photo) to < info@bx.mofa.go.jp > |  |
|  |  | TEXT | INFO（Email, Telephone, etc.） |
| English |  |  |  |
| Japanese |  |  |  |

※ You may provide us with additional documents if you wish.

1. Please also attach your CV in English.(日本人アーティストの方は、日本語の略歴を合わせてお送りください。)

For the applicants who wish to organize a concert/a performance at JICC, please also indicate URL showing your performance, (i.e. from previous concert movie etc.) if any.

For the applicants who wish to organize an exhibition at JICC, please provide us with some photos or URL showing your artworks.

1. Please be informed that the JICC will not return the documents submitted for the application. The information provided by the applicant will be kept strictly confidential and available only to persons of the JICC to whom it is necessary.
2. Any cost necessary for the setting/cleanup of the exhibition and possible opening reception will be borne by the applicant. JICC will not bear any costs occurred by the damage during the exhibition.
3. **JICC will reply to your application only when it will decide to accept the application.**
It will highly appreciate the applicant’s kind understanding.

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