Date: (DD/MM/YYYY)

Embassy of Japan in Belgium

Name of organisation:

Title of representative:

Name of representative:

Telephone number:

Name of contact person:

**Project implementation report**

The following is a report on the completion of the project approved for the 160 Years of the Friendship between Japan and Belgium dated DD/MM/YYYY

Note

1. **Project Name**
2. **Name of Main Organiser**
3. **Name of Co- Organiser or Supporting Organisation**
4. **Project Period**
5. **Project Place**
6. **Media in which the Official Logo is Used and the Results of its Use**

(e.g. in brochures: date of printing: DD/MM/YYYY; on the website: date of publication: DD/MM/YYYY)

1. **Outline of Implementation (including annexes).**

In the case of charity projects, please also indicate the organisations, projects, etc. donated to and the use to which the donated funds will be put.

1. **Existence of Surplus or Shortfall, etc.**

If there is a surplus or shortfall, be sure to indicate how it will be used or allocated.

□No surplus or shortfall　　　　□Surplus　　　　□Shortfall

(Please circle or ☑ the relevant item).

**９．Notes**