EVENT CALENDAR REGISTRATION FORM

* All information should be written in English.
* After screening, applicants will be informed whether the proposed event can be included in the Event Calendar.
* Once approved, we will add your event to our event calendar. Additionally, we will inform your event on our social media as a promotion, when the event is approaching.

**Applicant Information** (\* for internal use only)

|  |  |
| --- | --- |
| Name |  |
| Organization |  |
| Address |  |
| E-mail |  |
| Telephone |  |

**Event Information**

|  |  |  |
| --- | --- | --- |
| Date & Time | |  |
| Category (Please circle.) | | Concert / Exhibition / Cinema / Lecture / Workshop / Demonstration / Theater / Dance / Meeting / Course / Competition / Miscellaneous |
| Title | |  |
| Venue | Place |  |
| Street / No.  Post Code / City |  |
| Info | URL |  |
| E-mail |  |
| Telephone |  |
| Short Explanation | |  |

* *Please attach a photo / image if any.*

**After the Event**

Please let us know your event site URL where we can view the summary, pictures and videos of your event. We will be happy to add the link on our Event Calendar page.

**Regular Event**

If you organize a regular event or course through the year and wish to advertise in the category “Regular Events in Belgium” of our website, please contact us at [info@bx.mofa.go.jp](mailto:info@bx.mofa.go.jp) .